



Notre Dame Academy
 4345 Del Mar Trails Road
 San Diego CA 92130
 858 – 509-2300

_____ School Year

STUDENT SERVICE HOURS RECORD SHEET

STUDENT NAME: _____

TEACHER NAME AND GRADE: _____

AT NDA, our School-wide Learning Expectations state: we serve others as we aim to be faithful Catholic/Christian witnesses. In this spirit, we pledge as Middle School Students to

REMEMBER:

- This form is only for recording hours actually worked.
- The hours are to be earned June through June.
- It is the responsibility of each student to record service hours on this record sheet.
- Each student is responsible to turn in service hours to his/her teacher at the end of each quarter. The teacher will keep track of service hours performed.
- Service requirements are as follows:
 - 6th Grade 10 Hours
 - 7th Grade 15 Hours
 - 8th Grade 20 Hours
- Officers of Student Council are required to perform forty (40) hours of Christian service during the school year.
- If service hours are performed for an organization, the organization must be a non-profit organization.
- If service is done for an individual, it must be approved in advance by the Principal.

***PLEASE COMPLETE ALL INFORMATION REQUESTED
 INCOMPLETE FORMS WILL NOT BE ACCEPTED***

<u>DATE</u>	<u>DESCRIPTION OF SERVICE PERFORMED</u>	<u>HOURS</u>	<u>AUTHORIZED SIGNATURE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL HOURS: _____

TEACHER'S SIGNATURE: _____ **DATE:** _____